SICC—Elgin—Thursday, February 25, 2016—11:00 to 1:00

Members present were:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Admin:** | Mr. Schock -Absent | **2 yr.:** | Sharon Klein | **1 yr.:** | Pete Hetle  |
|  | Terry Bentz |  | Nicole Bentz |  | Rita Fischer |
|  | Roxann Tietz |  |  |  |  |
|  |  |  |  | **Other Reps** |  |
| **School** | Jeff Wruck-Absent | **Student:** | Tayla Hoherz | **SWSEU** | Lisa Titus |
|  **Board:** |  |  | Kara Levorsen | **Support** | Megan Spanton |
|  |  |  |  | **Counselor** | Jared Bollom |
| **Parent** | Lynn M. -Absent |  |  | **Librarian** | Tracy Hsu |
|  **Rep.:** | Bridget W.- Absent |  |  | **Tech:** | Michael Mayer |
|  |  |  |  | **Title 1** | Mary Haas- Absent |

\*Mr. Bentz opened the meeting at 11:06 AM.

\* Roll Call was held.

\*Minutes from the previous meeting on Wednesday, January 20, 2016 were reviewed.

\*Items of Business:

\*\*Review of Mr. Bentz’s Kidder County AdvancED external review visit. External review process/timeline for team, rating process, & impact.

\*\*Break for Lunch 11:34

\*\* AdvancED Tasks:

* 1. Prepare a packet for external review team. Information we want to share (Welcome basket)
	2. Lead team to prepare school presentation/leadership interviews (Monday morning) (Mr. Schock, Mr. Bentz, Mrs. Tietz, & Mr. Bollom) Room TBD
	3. Plan for meal for all meals – School except Monday night- Cafe
	4. Accommodations for the team? Motel 5 rooms, AV Support- Mr. Mayer
	5. Workspace for the team on site- Workroom
	6. Contact team chair – Michelle Pfaff -Warden/Principal at YCC
	7. Waiting for tentative schedule from the external review team. Determine who will be available for visits… parents, students, board members. Goal is not to disrupt classroom
	8. School website updated-all

\*\*ELEOT Tool review- Student observation

\*\* External Evidence examples of what visitation team is looking for.

\*\*Date of review April 10-12

\*\*March 2nd Title 1 Site visit discussion, information in Binder

\*\*Review of AdvancED Accreditation Policies & Procedures for AdvancED Accreditation

\*\* Next meeting March 23rd, 2016

\*\*Mission statement printed on vinyl banner

\*There was no other business. Mr. Bentz adjourned the meeting at 12:50

Submitted by: Jared Bollom